



**OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE, BOLANGIR.
(ST & SC DEVELOPMENT SECTION)
TENDER CALL NOTICE**

No. 1210 /SSD/

Date. 11-05-23

Sealed tenders are invited from the reputed firms, agencies & suppliers for supply of Utensil, Bed sheet & Blanket as mentioned below for the hostels of SSD Deptt. attached to the SSD and S&ME Department schools in the Balangir District for the year 2023-24. The details tender documents can be obtained from the District Website <http://balangir.nic.in>.

The interested bidder(s) may submit their sealed tender documents in prescribed format to the District Welfare Officer, Balangir on or before dt. 31.05.2023 through Regd. Post/Speed Post only. The bidders are required to submit Technical Bid and Financial Bid in separate envelopes put in a common envelope mentioning "Tender for supply of Utensil/ Bed sheet/ Blanket" on the cover of the envelopes.

The sealed tenders will be opened in presence of the member of the purchase committee and bidders or their authorized representatives. The date, time & venue of opening of Technical/Financial Bid will be intimated later.

The authority reserves the right to accept or reject any or all tenders without assigning any reason thereof.


District Welfare Officer
Balangir

Memo No. 1211 /SSD

Date. 11.05.23

Copy forwarded to the DIO, NIC, Balangir for kind information & necessary action. He is requested to web-hoist the Tender Notice in the District portal for wide circulation.

Copy to Notice Board of Collectorate, Balangir/ all Blocks/all Tahasils for wide circulation.


District Welfare Officer
Balangir

Specification of Items:**A. Utensil**

Sl No.	Items	Specification	Tentative Quantity required
1	Aluminium Deck with lid (Big size)	25 Kg. capacity	12
2	Aluminium Deck with lid (Medium size)	20 Kg. capacity	12
3	Aluminium Deck with lid (Small size)	15 Kg. capacity	12
4	Iron Kadhei (Big size)	20 Kg. capacity	12
5	Iron Kadhei (Medium size)	15 Kg. capacity	12
6	Iron Kadhei (Small size)	10 Kg. capacity	12
7	Aluminum Bucket	Size 14"	48
8	Stainless Steel Service Disc	Boffey size	36
9	Iron Chatu (for rice)	Big size	12
10	Iron Patia	Big size	12
11	Iron Patia	Small size	12
12	Aluminium Dua	Middle size	24
13	Steel Rice service spoon	Middle size	24
14	Steel Suspan with handle	Big size	14
15	Stainless steel Jug	2 liter capacity	24
16	Aluminum Parat	Big size	12
17	Iron Hemadasta	Big size	12
18	Iron Panikhi	Medium size	12
19	Aluminum Bucket (for keeping vegetable)	Big size	12
20	Gas Iron Chula with double burner	Big size	12
21	Pressure cooker (Branded)	15 liter capacity	12
22	Stainless steel meal tray	Medium size	1200
23	Stainless steel Glass	300 Ml. capacity	1200
24	Stainless steel Mug	One liter capacity.	24

B. Bed sheet

Sl No.	Items	Size in feet.	Tentative Quantity required
1	Single Cotton Bed sheet	4'x7'	1080

C. Blanket

Sl No.	Items	Size in feet.	Tentative Quantity required
1	Blanket (Soft)	4'x7'	1080

Bid price:

- a. The transportation & installation charges shall be included in the Bid price.
- b. All taxes, duties and other levies payable by the dealer under the contract shall also be included in the Bid price.
- c. The price should be quoted in Indian Rupees only.

While submitting the bid, the bidders should furnish the following documents:


- a. Self attested copy of Registration Certificate of firm/agency with seal and signed.
- b. Self attested copy of valid PAN with seal and signed.
- c. Self attested copy of valid GST Registration Certificate with seal and signed.
- d. Self attested copy of up to date (Recent) GST Return Certificate with seal and signed.
- e. Self attested copy of last one Financial Year's IT Return (2022-23)/assessment year (2023-24) with seal and signed.
- f. Tender paper cost in shape of Demand Draft of Rs. 1,000/- for each category of items i.e. Utensil, Bed sheet & Blanket.
- g. EMD for bid security in shape of Demand Draft of Rs. 20,000/- for each category of items i.e. Utensil, Bed sheet & Blanket.
- h. Bank account number (self cancelled cheque to be attached).

Terms and Condition

1. Each bidder shall submit only one quotation for each item i.e. Utensil, Bed sheet & Blanket as per the enclosed Quotation formats.
2. Overwriting/ correction / cutting in the tender papers must be avoided. Each page in the tender paper must be signed by the bidder.
3. The bidders are required to deposit non-refundable Tender paper cost of Rs. 1,000/- (Rupees one thousand) only, separately for each category of item i.e. Utensil, Bed Sheet & Blanket in shape of Demand Draft in favour of the District Welfare Officer, Balangir payable at S.B.I. Balangir while submitting bid.
4. The Bidder should deposit EMD of Rs.20,000/- (Rupees twenty thousand) only towards bid security, separately for each category of item i.e. Utensil, Bed Sheet & Blanket in shape of Demand Draft in favour of DWO, Balangir payable at S.B.I. Balangir and enclose the same with the tender papers. Bid security of the unsuccessful bidder shall be returned after finalization of tenders.
5. The successful bidder will have to deposit a performance security Deposit of 5% of the contract price in the form of Demand Draft (DD) in favour of District Welfare Officer, Balangir payable at S.B.I. Balangir. Bid security of the successful bidder may be converted to performance security on the consent of the bidder and the bidder shall deposit the rest of the performance security, if desires.

6. The conditional bids shall not be considered and will be rejected in very first instance.
7. Sealed tenders will be received on or before 31.05.2023 at the Office of the District Welfare Officer, Balangir. Any tender received after the due date will be rejected / returned to the sender without opened. The tenders will be received through regd. Post/speed post only.
8. The bidders are to submit their tenders in separate sealed covered envelope for technical bid and financial bid by subscribing "Technical Bid" in cover "A" and "Financial Bid" in cover "B" and both covers should be put in third cover which should be subscribed as "Tender for supply of Utensil, Bed Sheet & Blanket to the SSD Department Schools".
9. The date, time & venue of opening of sealed tender cover "A" (Technical Bid) will be intimated later on. The bidder or his representative may present at the time of opening of the tender. The authorized representative should show authorization letter at the time of opening of technical bid. The Firm should be supplied
10. The financial bid of those will be opened only who have technically qualified. The date, time & venue of opening of sealed tender cover "B" (Financial Bid) will be intimated later on to the successful bidders through E-mail (mail address submitted in the tender documents)/post.
11. The tender shall remain valid for a period of 60 days from the last date fixed for receiving the same.
12. Delivery period should be within 20 days from the issue of the supply order. If failed to supply within the time period, the order will be automatically cancelled without further communication.
13. Rate quoted must be inclusive of all taxes and cost of transportation & installation & will be valid for a period of one year from the date of approval.
14. The undersigned reserves the right to place the order in phases.
15. The number of items/ materials are subject to change in supply order as per requirement.
16. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of supply or purchase order may result in rejection of the bidder's offer.
17. The bidders must submit samples with specification mentioned in tender document. After opening of Financial Bid, the sample of those bidders who have successfully qualified in the Technical Bid will be evaluated by the District Level Purchase Committee on the basis of the quality of the sample. If the stock supplied by the successful bidder does not match with the sample at time of delivery of items, the stock will be rejected and the supplier has to replace the total quantity of the same product at his own cost.

18. The purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which (a) are properly signed and (b) conform to the terms & conditions and specifications. The bids would be evaluated for each item separately given in the bidding format.
19. If found that the successful bidder is incompetent to supply the materials, in such situation, the proposal may be reviewed for award of the contract to the next qualifying bidder or go for a fresh bid depending on the circumstances. No compensation shall be payable in any form whatsoever to the forfeited firm. In case it is decided to go for the next qualifying bidder, negotiation may be considered to bring down their price that of originally Evaluated or lowest bidder.
20. The bidder should deliver the goods within 20 days from the date of purchase order. The bidder should take responsibility of the goods till it reaches the delivery destination. Insurance etc shall be arranged by the supplier. Bidder shall arrange the road permits or any other document whatever required.
21. The warranty shall be on-site, comprehensive for a period of three years from the date of installation.
22. The successful bidder shall not assign or sub-contract or sub-let the whole or any part of the supply order in any manner.
23. The authority reserves right to withdraw or relax any of the terms and conditions mentioned above so as to overcome the problem encountered at a later stage. All corrigendum containing amendments to this tender will be posted in District Website. Bidders are advised to periodically check our website for updating the matter.
24. Any legal dispute arises out of this is subject to Balangir jurisdiction only.
25. The Collector, Balangir reserves the right to accept or reject any or all the tenders without assigning any reason thereof.


District Welfare Officer
Balangir.

Technical Bid

1	Name of the bidder	
2	Address of the bidder	
3	Telephone and Mobile phone No.	
4	e-mail address if any	
5	Firm/Agency registration details	
6	GST Regd. No. (enclose self attested copy)	
7	PAN No. (enclosed self attested copy)	
8	Upto date (recent) GST Return Certificate (enclosed self attested copy)	
9	Last one Financial year's IT Return (2022-23)/ assessment year (2023-24) (enclose self attest copy)	
10	Tender paper cost in shape of Demand Draft of Rs. 1,000/- for each category of items (mentioned DD no. & amount)	
11	Bid Security (EMD) in shape of Demand Draft of Rs. 20,000/- for each category of items (mentioned DD no. & amount)	
12	Bank account number (cancelled cheque to be attached)	

I do hereby certify that, the above mentioned particulars/ information are true to the best of my knowledge and correct.

Full signature of the Bidder
With date and seal.

Place:

Date:

Financial Bid

Sl No.	Name of the item	Specification	Unit (in nos.)	Price quoted per unit in Rs. Inclusive of all taxes	Transportation charges if any	Total price
1	2	3	4	5	6	7
A. Utensil						
1	Aluminium Deck with lid (Big size)	25 Kg. capacity	01			
2	Aluminium Deck with lid (Medium size)	20 Kg. capacity	01			
3	Aluminium Deck with lid (Small size)	15 Kg. capacity	01			
4	Iron Kadhei (Big size)	20 Kg. capacity	01			
5	Iron Kadhei (Medium size)	15 Kg. capacity	01			
6	Iron Kadhei (Small size)	10 Kg. capacity	01			
7	Aluminum Bucket	Size 14"	01			
8	Stainless Steel Service Disc	Boffey size	01			
9	Iron Chatu (for rice)	Big size	01			
10	Iron Patia	Big size	01			
11	Iron Patia	Small size	01			
12	Aluminium Dua	Middle size	01			
13	Steel Rice service spoon	Middle size	01			
14	Steel Suspan with handle	Big size	01			
15	Stainless steel Jug	2 liter capacity	01			
16	Aluminum Parat	Big size	01			
17	Iron Hemadasta	Big size	01			
18	Iron Panikhi	Medium size	01			
19	Aluminum Bucket (for keeping vegetable)	Big size	01			
20	Gas Iron Chula with double burner	Big size	01			
21	Pressure cooker (Branded)	15 liter capacity	01			
22	Stainless steel meal tray	Medium size	01			
23	Stainless steel Glass	300 Ml. capacity	01			
24	Stainless steel Mug	One liter capacity.	01			
B Bed sheet						
1	Cotton single Bed sheet	Size 4'x7'	01			
C Blanket						
1	Blanket (soft)	Size 4'x7'	01			

The bidding price (including taxes and other charges is Rs.....
 (Rupees) in words.

We agree to supply the above goods in accordance with the technical specification for the amount mentioned above within a period of 20 days from the receipt of the supply order.

NB: (a) In case of discrepancy between unit price and total price, the lowest price among them shall be prevailed.

(b) We agree with other terms and conditions of the tender and also confirmed we will provide the materials as per the standard specified in the document.

I do hereby certify that, the above mentioned particulars/ information are true to the best of my knowledge and correct.

Full signature of the Bidder
With date and seal.

Place:

Date:

Declaration

1. I/We the proprietor/ partner/ do declare that I/We am/have competent to sign this declaration and execute this tender document.
2. I have successfully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/We am/have well aware of the fact that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides liabilities towards persecution under appropriate law.
4. I/We do hereby declare that I/We have not been de-recognized/ black listed by any state Govt./Govt of India/Govt. Organization / Govt. Institution for supply of non-standard quality (NSQ) as asked for or non-supply.
5. I/We do hereby declare that I/We will deliver my work as per the terms, conditions and specification of the tender document and work order.

Full signature of the Bidder with date & seal