



ODISHA LIVELIHOODS MISSION: BALANGIR

(Department of Mission Shakti, Government of Odisha)

Zillaparisad Office Campus, Infront of SBI, Main Brach

Balangir-767001, Odisha

E-mail:balangirdpm.olm@gmail.com



Letter No. 199 /OLM

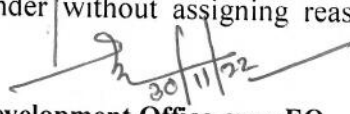
Dated.30/11/2022

TENDER CALL NOTICE

Sealed Quotations are invited Tenders from reputed Printing firms/Agencies with the following term and condition for printing of **SHG, CLF and GPLF** Training Modules with the following specification. The quotations completed in all respect will be received from **30.11.2022 to 15.12.2022** during office hour through **Register Post/Speed post** only address to the CDO-cum-EO, Zilla Parisad, At- Zilla Parisad, Office, Post /Dist:-Balangir, Balangir-767001 and will be opened on **16.12.2022 at 11.00 A.M.** in the office chamber of CDO-cum-EO, Zilla Parisad, Balangir in the presence of the Bidders or their authorized representatives. The outer envelope is to be super scribed with "**TENDER FOR PRINTING OF SHG, CLF and GPLF Training Modules UNDER OLM**" along with the contact details of the bidder. The Specification of printing of each document stated above is available in the Website www.balangir.nic.in

The last date for receipt of tender is 15 December 2022 by 5.30 P.M., which will be opened on the Next day dt. **16.12.2022 at 11.00 A.M** in the Zilla Parisad, Balangir.

The authority reserves the rights to accept or reject any tender without assigning reason thereof.


Chief Development Office-cum-EO,
OLM,Zilla Parishad ,Balangir



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Letter No. 194 /OLM

Dated. 30/11/2022

TENDER CALL NOTICE

Sealed Quotations are invited in plain paper from reputed Printing firms/Agencies with the following term and condition for printing of **SHG, CLF and GPLF** Training Modules with the following specification. The quotations completed in all respect will be received from **30.11.2022 to 15.12.2022** during office hour through **Register Post/Speed post** only address to the CDO-cum-EO, Zilla Parisad, At- Zilla Parisad, Office, Post /Dist:-Balangir, Balangir-767001 and will be opened on **16.12.2022 at 11.00 AM** in the office chamber of CDO-cum-EO, Zilla Parisad, Balangir in the presence of the Bidders or their authorized representatives. The outer envelope is to be super scribed with "**TENDER FOR PRINTING OF SHG, CLF and GPLF Training Modules UNDER OLM**" along with the contact details of the bidder. The undersigned reserves the right to accept or reject any or all the Quotations without assigning any reason thereof.

The details of the Quotation call notice along with terms & condition and the evaluation form can be viewed at the district website i.e. www.balangir.nic.in

Terms & Conditions

- The bidders must be a reputed Printing Firm / Agency.
- The bidder can submit only one bid. Multiple bids submitted by any bidder may result in rejection of all his bids.
- The Bidder must have registered under Goods & Services Tax (GST) and must have a valid GSTIN number & PAN (Permanent Account Number).
- Turnover of the firm must be minimum **90 Lakhs** in last **three financial years**.
- The bidders selected have to supply the items within 15 days from the date of issuance of work order.
- Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.
- The Purchaser will evaluate and compare the quotations determined to be substantially responsive.
- The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and has offered the lowest evaluated quotation price.
- The bidder, whose bid is accepted, will be awarded the contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
- The price quoted should inclusive of cost of material to be supplied per unit & should inclusive of all taxes & charges, packing & transportation cost deliver at BMMU Office o/o, All BDOs of Balangir District.
- The bidders may be present in person or through one of their representative(s) during the opening of quotations as per the date and time as fixed. i.e. 16.12.2022 at 11.00 AM or if modified will be intimated later.


30/11

- The 2nd lowest bidder will be offered for supply if the 1st Lowest Bidder fails to do show which will impose penalty followed by forfeiting the Performance Security submitted.
- The bidders have to supply the items as per the price quoted without any condition, else the bid will be rejected and the Performance Security will be forfeited.
- The interested bidders may submit their sealed Quotations through Speed post/Register post only in prescribed format super scribe on cover of the envelope **“TENDER FOR PRINTING OF SHG, CLF and GPLF Training Modules UNDER OLM”** address to the **CDO-cum-EO, Zilla Parisad Office, Near SBI, Balangir, PIN-767001.**
- Any legal dispute arising out of this is subject to Balangir jurisdiction only.

The Bid documents to be attached

- Copy of the GSTIN Number & Updated GST Return Copy.
- Copy of the PAN/TAN of the firm.
- Turnover certificate of last **three year.**
- Tender Cost **Rs. 6,000/-** including GST in shape of Demand Draft in favour of **“Odisha Livelihoods Mission-NRLM (Balangir)”** payable at Balangir submit with the tender paper. Cost of Tender paper is non-refundable.
- Income Tax Return & Balance Sheet for the financial year- 2019-20,2020-21 & 2021-22
- Earnest Money Deposit-Bid Security Declaration is to be submitted in the letter head of the bidder as per Annexure-V.
- EMD AND Initial Security Deposit :-(I.S.D).(a) the bidder shall have to submit a Bid Security Delectation in the letter head of the bidder as per Annexure-I.(b) Successful bidder will have deposited 3% (three Percent) Performance Security of the total value of the supply order towards initial security deposit either in shape of NSC/KVP/TDR/Deposited Call receipt /deposit receipt in the schedule bank duly pledged in favour of **Odisha Livelihoods Mission-NRLM (Balangir)** within 7 days of receipt of order, failing which they said amount will be deducted from their bill towards I.S.D. (c) The ISD will refund only after Completion of supply and expiry of guarantee period.
- Price in specific format prescribed in the bid document per one unit form the required specifications.

Bid Price Conditions

- a) The Transportation charges also to be included in the Bid Price.
- b) All duties, taxes and other levies payable by the supplier under the contract shall be included in the total price.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Price should be quoted inclusive of all taxes & charges in INR only.


20/11

Specification of the Materials to be Printed

A. Specification of SHG Training Module (6 nos.)

SL No.	Subject	Cover Page		Inner Page		Remarks
		No of Page	Page specification (Colour, size & Quality)	No of Page	Page specification (Colour, size & Quality)	
1	Need & Importance of SHG	4	Multi-Colour, Portrait, A4 size, single side print of Front & Back cover page 220 GSM, glossy paper	30	Multi-Colour, Portrait, A4 size, both side printing, 130 GSM, glossy paper	Gum binding
2	Function & Management of SHG	4		34		
3	Group dynamics, conflict, Resolution & Leadership	4		22		
4	Books of records of SHG & it's maintenance	4		56		
5	Financial Literacy	4		38		
6	Micro Investment Plan	4		18		
Total pages						222

B. Flip Book of SHG & CLF Module Training

SI No	Name of the training Materials	No of Page (Both Cover and Inner Page)	Page specification (Colour, size & Quality)	Remarks
1	Flip Book	14	Multi-Colour, Landscape, A3 size, both side printing, 300 GSM, glossy paper with lamination	Spiral binding
Total pages		14		14

C. Specification of CLF Training Module

Sl. No.	Subject	Cover Page		Inner Page		Remarks
		No of Page	Page specification (Colour, size & Quality)	No of Page	Page specification (Colour, size & Quality)	
1	CLF Management	4	Multi-Colour, Portrait, A4 size, single side print of Front & Back page, 220 GSM, glossy paper	84	Multi-Colour, Portrait, A4 size, both side printing, 130 GSM, glossy paper	Gum binding
Total pages						88

Handwritten signature/initials

D. Specification of GPLF Training Module (2 nos.)

No.	Subject	Cover Page		Inner Page		Remarks
		No of Page	Page specification (Colour, size & Quality)	No of Page	Page specification (Colour, size & Quality)	
1	GPLF Management	4	Multi-Colour, Portrait, A4 size, single side print of Front & Back page, 220 GSM, glossy paper	57	Multi-Colour, Portrait, A4 size, both side printing, 130 GSM, glossy paper	Gum binding
2	Financial Management of GPLF	4		73		
Total pages						138


30/11/22
Chief Development Officer-cum-EO
Zilla Parishad, Balangir

Memo No: 200 Date: 30/11/2022

Copy to notice board of Zilla Parishad, Balangir to display the Quotation call notice on the notice board of the ZP office for wide publication.


30/11/22
Chief Development Officer-cum-EO
Zilla Parishad, Balangir

Memo No: 201 Date: 30/11/2022

Copy forwarded to Additional District Magistrate, Balangir for information and necessary action. He is requested to display the Quotation call notice on the notice board of the District office for wide publication.


30/11/22
Chief Development Officer-cum-EO
Zilla Parishad, Balangir

Memo No: 202 Date: 30/11/2022

Copy forwarded to DIO, NIC, Balangir for information. He is requested to display the Quotation Call Notice & the Bid paper from **28.11.2022 to 12.12.2022** in the District website for wide publication and use of prospective bidder.


30/11/22
Chief Development Officer-cum-EO
Zilla Parishad, Balangir

Price Bid Format

To,
The CDO-cum-EO,
Zilla Parisad Office, Balangir.

Sir/Madam,

I / We do hereby submit the quotation quantities wise price below for printing works of For
Printing of SHG, CLF and GPLF Training Modules UNDER OLM.

SL.No	Particulars	Specifications	Quantity	Cost Per Unit (in ₹)	Total Amount (in ₹)
1	Need & Importance of SHG	As mention in the Quotation Paper	2827		
2	Function & Management of SHG		2827		
3	Group Dynamics, Conflict, Resolution & Leadership		2827		
4	Books of records of SHG & it's maintenance		2827		
5	Financial Literacy		2827		
6	Micro Investment Plan		2827		
7	Flip Book		2827		
8	CLF Management		2827		
9	GPLF Management		347		
10	Financial Management of GPLF		347		
	Total				

Signature with seal of the Bidder

DECLARATION BY THE BIDDER

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm has no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

Date:

Signature:

Designation:

A handwritten signature in black ink, followed by the date '20/11' written below it.

Annexure-V

BID SECURITY DECLARATION

(On the Letter Head of Tenderer)

Format: Bid Security Declaration Form

Date..... Tender No.....

To,

The CDO-cum-EO
Zilla Parisad Office
Balangir

I/We. The undersigned declare that:

I/W understand that, according to your condition, bids must be support by a Bid securing Declaration.

I/We accept the I/We may be disqualified from bidding for any contract with you for a period of two years from the date of notification if I am/ We are in a breach of any obligation under the bid condition, because I/We

- a. Have withdrawn/modified/amended, impairs or derogates from the tender, my /our Bid during the period of bid validity specified in the form of Bi; or
- b. Having been notified of the acceptance of our Bid by the Authority during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the instruction o Bidders/ Tender Document/ REP document.

I/We understand this Bid Securing Declaration shall case to be valid if I am/We are not the successful Biddder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder, or (ii) thirty days after the expiration of validity of my/our Bid.

Signed (Signature of person whose name and capacity are shown)

In the capacity of (legal capacity of person signing the Bid Securing Declaration)

Name (complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for and on behalf of (complete name of Bidder)

Date on..... Day of..... (Date of signing)Corporate Seal (wherever appropriate)

(Signature of the Authorised Signatory)