



Government of Odisha

Department of Social Security & Empowerment of Persons with Disabilities

NO. 7150 /SSEPD Dt. 21.09.2022

SSEPD-DA6-SCH-0008-2021

From

Bratati Harichandan, IAS
Director

To

Collectors
Malkangiri/ Gajapati/ Bolangir

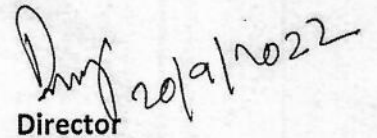
Sub: Setting up-of District De-addiction Centre at your District

Sir,

As you are aware of Substance use disorders are serious problem adversely affecting individual's health and also disrupts their family and the whole society. Of late, the menace of substance dependence in the younger generation has been of rising in concern. To address those problems, Ministry of Social Justice and Empowerment proposed to set-up District De-addiction Centre (DDACs) in Nasha Mukta Bharat Abhiyaan districts and MoSJE has selected your Districts for setting up of DDAC. These DDACs would be operated by NGOS and work under the overall control of DM/DC and provide comprehensive facilities like outreach, peer-led intervention, counselling and treatment facilities. This is to facilitate convergence of all facilities under one roof making it more accessible, holistic and beneficial to treatment seekers. The role & responsibilities of DDACs and norms are enclosed with this letter.

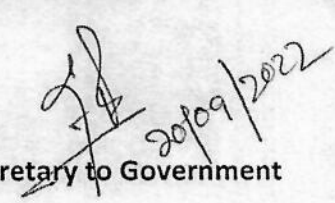
You are therefore requested to kindly look into the matter personally and take suitable action in this regard and submit the details proposal within 15 days.

Yours faithfully,


Director

Memo No. 7151 /SSEPD Dated 21.09.2022

Copy forwarded to DSSO Malkangiri/ Gajapati/ Bolangir for information and necessary action.


Under Secretary to Government

Phone: 011-23070362
Email: hemant.64@gov.in
Copy to

PMU Senior State Coordinators with the request to pursue with their respective States/UTs

ANNEXURE

Setting up and running of District De-Addiction Centre (DDAC) will be done as per the following guidelines-

1. There will be a District De-Addiction Centre (DDAC) preferably in each district headquarter or suitably accessible place where rent free accommodation is provided by the district administration. These DDACs would provide comprehensive facilities hitherto being provided by IRCA, ODIC & CPLI together.
2. The districts, which have all the three existing facilities i.e. IRCA, CPLI, ODIC and being financially supported by the Ministry, will be brought under one roof. The existing IRCA, CPLI or ODIC in the same district will be shifted to DDAC building to be provided by the District Authority.
3. The functioning of DDAC will be monitored by the Committee headed by the District Magistrate, which has been formed under Nasha Mukh Bharat Abhiyaan (NMBA). Additionally, retired eminent personalities of the Districts, activists, Vice-Chancellor/ Head of Department (HoD)/Principal, researcher, scholars and so on may be co-opted by Chairman as the members of the Committee. This committee would only monitor policy related issues. Day to day and other activities relating to implementation would be the responsibility of the concerned organization/NGO approved for setting up of the DDAC.
4. The Meeting of DDAC is to be held at least once in 6 months, where it will approve the expenditure incurred by DDAC on various activities permissible under NAPDDR. The Committee will also review the functioning and assess the performance of the DDAC in terms of the effectiveness of deliverables and make further suggestions to the management of DDAC.
5. A separate (dedicated) account will be opened for keeping funds of DDAC in the name of NGO/Organization. The account will be registered

on PFMS and implemented through EAT Module.

6. For setting up of DDACs, preference would be given to those Districts, which do not have any facility of IRCA, CPLI, or ODIC. For this, the organization /start-up willing to work in the field of drugs will be eligible for applying for DDAC.

7. Start-up of young persons/ professionals, who have graduated from top social institutes of India or abroad are also eligible to apply.

8. The interested NGOs/Startups/organizations can apply through e-Anudaan portal of the Ministry. The Project Selection Committee in the Ministry will select the eligible NGO(s)/start ups for establishing and running of the DDAC and recommend the release of funds in two installments. However, the Org. shall be eligible for receiving GIA under the scheme from the date of approval of the competent authority.

Eligible Organization: Organizations which are already running MoSJE supported IRCA or State Government supported De-addiction Centre/Government Hospital or any private run De-Addiction centre registered under Mental Healthcare Act, 2017 would be eligible for applying for DDAC. Organisation can apply only for that State/UT in which they are already running IRCA/De-addiction Centre from the last 2 years or more from the date of call for the proposal. Condition may be relaxed for any Government run Hospitals/ New Startups/ establishments by young professionals which are non profitable in nature.

Role and Responsibility of DDACs

The main focus of the DDAC is early prevention, education, demand reduction, identification, treatment and rehabilitation services of vulnerable individual or individuals affected by substance use disorders.

DDAC would

- a. Conduct primary prevention activities through awareness programs among the vulnerable and affected community
- b. Engage in risk mitigation of substance use among children/ adolescent/youth by:
 - Preventing substance use
 - Delaying initiation of substance use
- c. Identify and train selected peer educators in the community

- d. Implement early prevention education led by trained peer educators
- e. Provide awareness about referral and linkage to counseling, treatment and rehabilitation services for substance dependent adolescents identified in the community
- f. Identifying adolescents and other individuals subjected to substance use and facilitating their referral/ admission into Rehabilitation Centers/ Drop In Centres.
- g. Provide a whole range of services which includes treatment, after care and rehabilitation including skill development for Whole Person Recovery (WPR) of dependents;
- h. Undertake drug demand reduction efforts to address all forms of illicit use of any substances and ensure overall well being of humankind;
- i. Alleviate the consequences of substance dependence amongst individuals, family and society at large.

Norms for Drugs De-Addiction Centre (DDAC)

A. NON-RECURRING EXPENDITURE(Admissible during the setting-up of the DDAC and also after a period of five years subject to condition that they have been receiving grants continuously)

b. (Amount in Rupees)

15 beds, tables, 3 sets of linen, blankets, office furniture, almirah, equipments, computers, refrigerator etc.	3,25,000
Adhaar based Biometric Attendance System	20,000
Total	3,45,000

B. RECURRING EXPENDITURE

S.No	Name of the Post	No. of	Monthly Expenditur	Yearly Expenditur	Minimum
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		Post s	e (in Rs.)	e (in Rs.)	Qualifications
a. Administrative:					
1.	Manager-cum-Incharge of DDAC *	1	40,000	4,80,000	Post Graduate with 2 years of administrative experience or Graduate with 5 years of administrative experience in institutes/organizations preferably in the field of drugs. They should possess working knowledge of computers.
2.	Project coordinator(one for outdoor and other one for indoor activities)	2	25,000 x 2 = 50,000	6,00,000	Graduate with 3 years experience in institutes/organizations working in the field of drugs and possessing working knowledge of computers.
3.	Trainer cum	2	15,000 x 2	3,60,000	12th Pass

	Supervisor of peers and community mobilizers		= 30,000		with two years experience in institutes/ organizations working in the field of drugs.
4.	Outreach Worker and follow-up supervisors *	2	15,000 x 2 = 30,000	3,60,000	Should be literate; Ex-drug user with 1-2 years of sobriety, Willing to work among vulnerable and drug using population and possessing good communication skills. Agrees to refrain from using, buying, or selling drugs; Ready to work for the prevention of harmful drug use and

					relapse
5.	Accountant (One Account cum Clerical Assistant and other one to be Account cum documentation Assistant)	2	12,000 x 2 = 24,000	2,88,000	Graduate in Commerce with knowledge of accounts and working knowledge of computers.
6.	Cook	1	10,000	1,20,000	
7.	Chowkidar	2	2 x 9,000 = 18,000	2,16,000	
8.	House keeping Staff	2	2 x 9,000 = 18,000	2,16,000	
b.	Medical:				
1.	(a) Doctor (Full time)	1	60,000 (Rural) 55,000 (Urban)	7,20,000 6,60,000	“MBBS with registration with medical council / medical commission” along with “should undergo training arranged by the MOSJE / NISD within three months of joining the DDAC.”
2.	Counsellor/ Social Worker/ Psychologist	2	2 x 17,500 = 35,000	4,20,000	Graduate in social sciences preferably in

		= 26,000		experience of working in Hospitals/ Health Care Centres/ de-addiction centres.
TOTAL	19	3,76,000 (R)	45,12,000 (R)	
		3,71,000 (U)	44,52,000 (U)	

C. Recurring Expenditure (Other than Staff remuneration)

S.No.	Item	Monthly Expenditure (Rs.)	Annual Expenditure (Rs.)
1.	Maintenance of building (building to be provided by district administration)	5,000	60,000
2.	Medicines	19,000	2,28,000
3.	Contingencies including office expenses (Stationery, water, electricity, postage, telephone, maintenance and repairing of bed, linen, Documentation & IEC material, printing, etc.)	20,000	2,40,000
4.	Transport/ Petrol and Maintenance of Vehicles.	15,000	1,80,000
5.	In house Kitchen expenditure @ Rs. 110 per day for 3 meals per day to 15 inmates	49,500	5,94,000
	TOTAL	1,03,500	13,02,000

					Social Work/ Psychology with 1-2 years' experience in the field and should have knowledge of English as well as one regional language. Preference shall be given to the person holding a Certificate of Training Course in de- addiction counselling from recognized institution.
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3	Yoga therapist/ Dance Teacher/ Music Teacher/ Art Teacher (part time)	1	5,000	60,000	Possessing experience of at least three years in the discipline
4	Nurse (full time)	2	15,000 x 2 = 30,000	3,60,000	A qualified nurse with GNM/B.Sc. nursing degree and should be willing to be trained by the agency, as decided by MSJ&E.
5	Ward Boys	2	13,000 x 2	3,12,000	Class 8th pass with

D. RECURRING EXPENDITURE					
a. Administrative:					
(i)	Honorarium to Peer Educators (PE) 1 PE will take 1 session of 2 hours duration @ Rs. 150 per session over 60 sessions /Quarter	20	150	240 sessions	7,20,000
(ii)	Nutritional/ Refreshment support @ Rs.10 per day per child for 60 sessions/ quarter	200	10	240 sessions	4,80,000
(iii)	Life skills educational kit printing cost including flex material / games / Scrolls	50 Sets	100 0		50,000
	Total				12,50,000
Grand Total		70,64,000(R)			
		70,04,000 (U)			

*The total cost of manpower should be fixed accordingly as per the cost norms of the scheme guidelines. The flexibility of 20% re-appropriation of expenditure may be allowed within overall financial allocation of component relating to remuneration/ honorarium.

Note: The training of the staffs would be carried out by MoSJ&E/ NISD.

Memo No 2/39 /DSSO Dt 22/09/22

Copy forwarded to the District Information Officer, NIC Balangir with a request to upload this matter in the Balangir NIC portal.

District Social Security Officer
Balangir

[Signature]
22-9-2022