

**DIRECTORATE OF EMPLOYMENT, ODISHA**  
**NIYOJAN BHAWAN, KHARVEL NAGAR, BHUBANESWAR**

No. Con- 03/(Part)/2020/ 2550 /DE

Date 20.3.2020

To

All RADEs/ DEOs/ EOs of UEI & GBs / Special Employment Exchanges, State Employment Exchange & Sundargarh.

**Sub: Preventive measures to be taken for Registration & Renewal of candidates in Employment Exchanges to contain the spread of COVID-19 Pandemic.**

Madam/ Sir,

Novel corona virus has become a pandemic and the whole world is affected by the deadly virus and only precaution of highest degree is required to decelerate the spread of COVID-19.

It has been noticed that a good number of candidates are coming to Employment Exchanges for obtaining Employment Registration number as well as of the renewal of registration. To avoid the spread of this virus it has been decided to temporarily suspend visiting of candidates to the Employment Exchanges and they may be suitably advised to go for online registration from their own places.

**Presently, the time period of 20 days for validation of temporary registration has been extended to 75 days and similarly the renewal period may be allowed for 75 days after the grace period of 2 months. The Validation of temporary Registration as well as renewal will start after 15<sup>th</sup> of April 2020 to avoid rush of candidates to the Employment Exchanges during this crucial period.**

This instruction will come into effect immediately. A notice to this order should be displayed at a prominent place for the knowledge of the candidates. Any modification of the same order will be communicated later.

Yours faithfully,

*Rpanda*

Director of Employment,  
Odisha, Bhubaneswar.

Memo No. 2551 /DE

Dated 20.3.2020

Copy forwarded to Technical Director, NIC, Bhubaneswar for information & necessary action. She is required to extend the period of validation of temporary registration and renewal period as per the discussion held on 20.03.2020.

*[Signature]*  
Deputy Director of Employment,  
Odisha, Bhubaneswar. 20/03/2020