

**INFORMATION BROCHURE FOR  
ADMISSION INTO  
2 Year B.Ed Course  
2019-21**



**Rajendra College (Autonomous),  
Balangir – 767002 (Odisha)**

**MISSION OF THE INSTITUTE**

**Our mission is to place the alumni in the Global trajectory with  
Professional excellence, responsive attitude and  
Entrepreneurial self confident citizenship.**

## INFORMATION BROCHURE

Total No. of Seats and Distribution of seats to different category of candidates: Total No. of seats - 50

Sl. No.	Category	% of Reservation	Special Reserved Categories				In Service (15%)	
			PH (3%)	Ex-serviceman (3%)	Green Card Holder (1%)	OOT (2%)	Elementary (5%)	Secondary (10%)
1	SC	16.25(8)	-	-	-	-	-	01
2	ST	22.50(11)	-	-	-	-	01	01
3	SEBC	11.25(6)	-	-	-	-	-	01
4	UR	50.00(25)	01	01	-	01	01	02
<b>Total</b>		<b>100.00 (50)</b>	<b>01</b>	<b>01</b>	<b>-</b>	<b>01</b>	<b>02</b>	<b>05</b>

Total seats in each category shall be distributed between Arts and Science discipline candidates on 50 : 50 basis except in -service category. Out of 50% of Science seats, there will be 25% of reservation in both PCM and Other Science subject. The students having Physics, Chemistry, Mathematics (200 marks each) subjects at the Graduation level shall only be considered eligible for PCM Category . Out of the 50% seats for Arts candidates, reservation of seats shall be made for students having English Honours and Odia Honours at Graduation level @ 7.5% each. Rest 35% seats shall be for Other Arts subject.

If the available seats in any category of Arts / Science happens to be odd number, in such case benefit shall go to the candidates having the higher career marks either in Arts / Science category

### Interchange of Seats :

- In case of non-availability of eligible candidates in Science / Arts Groups interchange of seats as per social category shall be permitted.
- In case of non -availability of eligible candidates in any one PH category (VI, HI, OH) and OOT (Andhra Pradesh, West Bengal, Jharkhand, Chhatisgarh) Categories, the vacant seats will be filled up by the other PH and OOT category candidates respectively.
- **The seats earmarked for special reserved candidates shall be converted and added to total number of seats for direct admission under UR category if the specific categories of candidates are not available.**
- The candidates seeking admission for different special reserved category are required to apply separately for each special reservation.
- In case of non-availability of candidates under reserve categories seats will be filled up from the merit list of unreserved candidates on the last date of admission.

### **Fees**

Course Fee: As prescribed by the Government from time to time. At present it is Rs.50,000/ - per annum, besides other fees like Field Study/Workshop, development fee, examination fees, etc. as applicable from time to time.

*If any student discontinues before completion of the course he/she shall forfeit the amount already deposited and in addition shall have to deposit the balance amount of the total course fee before taking CLC.*

## Eligibility:

The candidate must fulfill all the eligibility conditions given below :

She / he must be an Arts / Science Graduate. General candidates should have at least **50% marks in aggregate in the Bachelor's Degree examination or in the Master Degree in Science / Social Science / Humanity** and SC, ST, SEBC and PH candidates should have 45% of marks in aggregate in the Bachelor Degree examination or in the Master's Degree. She / he should have passed Graduation with at least two school subjects of minimum 200 marks each.

**OR**

Candidates having Bachelor Degree in Engineering or Technology (B.Tech) with specialization in Science and Mathematics (as per AICTE syllabus) with 55% marks in aggregate for General candidates and 50% marks in aggregate for SC, ST, SEBC and PH candidates shall be considered eligible.

The Science graduate candidates should have passed with two school subjects (with not less than 200 marks each) out of Physics, Chemistry, Mathematics, Botany, Zoology, Computer Science and Geography.

For the Arts Graduate candidate, one of the subject shall be considered out of English, Odia, Hindi and Sanskrit and another subject shall be considered from the subject studied out of History, Geography, Economics, Indian Economy, Political Science, Landmarks in Indian History, Indian Geography, Indian Polity, Mathematics (Each subject of the above mentioned list should have been studied at the Graduation level with not less than of 200 marks)

**N.B.: The candidates who have passed Shastri qualification are not eligible to apply for the general B.Ed. Course.**

She / he must have passed Odia as MIL up to HSC level or any such equivalent or higher examination or have passed Odia as a subject in specific examination conducted by BSE, Odisha of HSC standard or should have passed HSC Examination of BSE, Odisha in Odia medium with MIL other than Odia. Such candidates who have passed HSC Examination of BSE, Odisha without Odia as MIL should produce a certificate to the effect from the Headmaster of the concerned school that he / she has passed HSC Examination in Odia medium.

The age limit as on **30.06.2019** :

For SC, ST and SEBC Candidates	<b>33 years</b>	She / he should not have been born before 30.06.1986
For Women Candidates of all categories	<b>33 years</b>	She should not have been born before 30.06.1986
For General Candidates	<b>28 years</b>	He should not have been born before 30.06.1991
For PH Candidates	<b>38 years</b>	She / he should not have been born before 30.06.1981

**Note:** The upper age limit is inclusive of age relaxation for relevant groups as admissible under rules

### Residential Certificate:

- The candidates except Outlying Odia Tract (OOT) category must be permanent residents of Odisha. To that effect each candidate shall furnish a permanent residential certificate (issued after 30.06.2018) in the prescribed format issued in favour of him / her by the Tahasildar / Additional Tahasildar concerned.

### Caste Certificate:

- In case of SC, ST and SEBC candidates, the Caste Certificate should be issued by the concerned Tahasildar / Additional Tahasildar. **The Caste Certificate shall be considered by virtue of birth only (Caste by marriage or adoption will not be considered).**

**PH Certificate:**

- Disability type -wise reservation of seats shall be made for the candidates under this category – Blind: 1%, Deaf: 1% and Orthopedically Handicapped: 1% as per Resolution No. 3404 – 2R / 1 – 3 / 2004/Gen dated 13.02.2006 of the GA Department, Odisha.
- The Blind and orthopedically handicapped candidates with disability of minimum 40% are eligible to apply.
- The Hearing Impaired candidates with disability of minimum loss of hearing of 40% or more are eligible to apply.
- Such candidates are required to submit PH Certificate issued in their favour in the prescribed form by District Medical Board. Candidates in possession of temporary disability certificate shall submit their latest renewal certificates. The candidates cannot claim reservation in two types of disabilities to fulfill the minimum percentage of disability.
- During examination, 20 minutes compensatory time per hour shall be allowed.
- If a candidate desires to take scribe of his own or wants the provision of a Scribe from the Examination Centre, he / she shall intimate the concerned Head of the Examination Centre one day before for making necessary arrangements.
- The Head of the Examination Centre shall verify the PH certificate of the candidate before allowing the candidate to use the Scribe as well as the identity proof of the Scribe, if arranged by the candidate himself.
- All PH candidates shall be allowed to give examination in the ground floor only.
- All other conditions mentioned in the letter No. WCD-D W1-Misc.1/2013 – 18357/CS (W&CD) dated 17.09.2013 shall be followed.

**OOT Candidates:**

- *Candidates from the Outlying Odia speaking Tracts of Andhra Pradesh, Jharkhand, Chhatisgarh and West Bengal with required academic qualification / conditions as indicated above are eligible to apply.*
- *They are required to submit permanent Residential Certificate to that effect in their favour by the competent authority of their respective states.*
- *Only those candidates who have pursued their studies up to High School Certificate Examination in their respective states will be considered for selection under the Outlying Odia Speaking Tract quota.*
- *They should have passed Odia as a subject of study in HSC examination or any such equivalent or higher examination or have passed Odia as a subject in special examination conducted by BSE, Odisha of HSC standard*

**Kashmir Migrant:** The following type of relaxation will be admissible in case Kashmir Migrants in the matter of their admission (*vide Government letter No. 6110 / SME dated 15.04.2010*)

- Extension in date of admission by about 30 days.
- Relaxation in cut-off percentage up to 10% subject to minimum eligibility requirement.
- Increase in intake capacity up to 5% - course – wise.
- Reservation of at least one seat in merit quota in technical / professional institutions.
- Waiving of domicile requirements
- Facilitation of migration in second and subsequent years

**Ex-servicemen Candidates:**

- The person who is retired from Defence service (Army, Navy and Air force) is to be considered as Ex-serviceman except Central Army Police Force (CAPF). The son / unmarried daughter / spouse of Ex-serviceman including self are eligible to apply on submission of Certificate issued by the Rajya Sainik Board, Nageswar Tangi, Odisha, Bhubaneswar in favour of his / her parents / spouse at the time of filling up of the Online Application Form. The certificate must reflect the name of ex-serviceman, the date of entry to the defence service and retirement, his relationship with the candidate, seal and signature of the concerned authority.

**Green Card Holder Candidates:**

- *The candidates under this category are eligible to apply (as per Government Resolution No.29055/HFW dated 09.11.2012) on submission of the prescribed Green Card of Health and Family Welfare Department, Government of Odisha issued by CDMO concerned.*
- ***The Green Card holder shall be treated under this category provided the dates of operation of parents are prior to 09.11.2012.***
- ***The name and date of birth of the candidate and name of the parents written on Green Card must be same as reflected in HSC certificate of the candidate.***

## **In-service candidates:**

### **Eligibility :**

- **General** candidates having **50% marks** and reserved category i.e. **SC, ST, SEBC, PH** having **45% marks**, in aggregate, either in Bachelor's Degree and / or in the Master's Degree or any other qualification equivalent thereto are eligible to apply.
- Untrained in-service teachers except PET, Classical Teacher and Hindi Teacher validly appointed on regular basis against the sanctioned yardstick TGT posts in Government / Government Aided / Recognized High Schools and continuing as such are eligible to apply provided he / she must have **completed at least one year of continuous service** by the last date of submission of Application Form.
- In case of non-availability of teachers from the Government / Government Aided institutions, the names of untrained teachers from recognized schools may be sponsored by the concerned Directorates.
- Teachers validly appointed on regular basis against the sanctioned posts in Government / Government Aided / Recognized Elementary Schools having Graduate qualification and continuing as such are eligible to apply provided he / she **must have completed at least three years of continuous service** by the last date of submission of Application Form.
- Not more than two in-service candidates shall be selected from one institution in one academic session. All in-service candidates shall submit an undertaking at the time of admission to the effect that they shall not claim any salary / stipend during the period of their training. He / she shall have to submit an affidavit to the effect that he / she shall continue in the school in question for a period of at least 10 years after completion of his / her B.Ed. training.
- The service seniority of the In-service Candidates of secondary schools will be counted from the date of joining against sanctioned TGT yardstick posts / date of recognition of Class X whichever is later.
- The service seniority in case of candidates of elementary schools shall be counted from the date of joining against sanctioned post in Government, Government Aided Elementary Schools / date of recognition of schools whichever is later. However, in case of elementary in-service candidates, if the year of passing graduation is after the date of joining or date of recognition of school, the service seniority will be counted from the year of passing graduation.
- Other criteria as decided by the Director, Elementary Education / Secondary Education as the case may be.
- State level selection of candidates shall be made on the basis of recommendation by the Director, Elementary Education / Secondary Education as per the seats reserved for the category.

### **HOW TO OBTAIN INFORMATION BROCHURE AND APPLICATION FORM:**

- Download the application form and information & instructions which is available in the college website: [www.rajendracollege.nic.in](http://www.rajendracollege.nic.in) & Balangir district website: [www.balangir.nic.in](http://www.balangir.nic.in)
- The downloaded application form duly filled in along with self attested photo copy of documents (All certificates and mark sheets from HSC to Degree) with a deposit of application fee for Rs. 500/- (Rupees Five Hundred) only in the following name & bank account given below (Copy of the counterfoil towards the deposit of application fee in the bank or the copy of the deposit though RTGS/NEFT/Online transfer be submitted along with the application form) be submitted by **Speed Post / Regd. Post/ Courier only** addressed to " Principal, Rajendra College (Auto), Balangir. The envelope containing the application form should be superscripted "**Admission for 2 Yr. B.Ed Programme 2019-21**"

**Bank Account No. 194401000005310**

**Bank Name: Indian Overseas Bank, Balangir**

**Name – TEACHER EDUCATION PROGRAMME**

**IFSC CODE – IOBA0001944**

1. The last date of receipt of application form is **18.06.2019 (Tuesday)**.

Application forms duly filled in should reach the Principal, Rajendra College (Auto), Balangir – 767002 latest by **18.06.2019** by Speed Post/ Registered Post/Courier only. **The application form without deposit of application fee and required documents will be rejected outright and no complain in this regard will be entertained in future. Application incomplete in any manner or received after due date shall be summarily rejected.**

The college will not be held responsible for any postal delay. The candidates are advised to send their application sufficiently ahead of time so that the same should reach on or before the due date.

### **SELECTION OF FRESH CANDIDATES:**

- Selection of candidates will be made purely on the basis of career marks (from HSC to Graduation). In case of tie the higher percentage of marks at the graduation level shall be taken into consideration. If the graduation mark become tie the candidate born earlier will come first in the merit list. There shall be no transfer of candidates once admitted and there will be no refund of fees deposited.

### **Selection for In- service candidates:**

- The service seniority of the In-service Candidates of Government / Government Aided / Recognized High Schools will be counted from the date of joining against sanctioned TGT yardstick posts / date of recognition of Class X whichever is later.
- The teachers from secondary level shall be selected by the Director, Secondary Education, Odisha as per selection criteria and a final list of selected secondary teachers along with their application forms shall be submitted to the Director, TE and SCERT within the stipulated date for placement of the selected in -service teachers in the College.
- In case of non-availability of teachers from the Government / Government Aided institutions, the names of untrained teachers from recognized schools may be sponsored by the above Directorates. In case of sponsoring of untrained in -service teachers of recognized schools, the Block Education Officers and District Education Officers must certify that no untrained in -service applicants of Government / Government Aided schools are available.
- The application of all sponsored in-service teachers must be countersigned by the Block Education Officers / District Education Officers, as applicable.
- The In -service Teachers should submit their application forms to their respective Block Education Officers / District Education Officers within the stipulated date. After countersigned by the concerned authority, their application forms shall be forwarded to the Director, Elementary Education/ Director, Secondary Education, Odisha within the scheduled date. **The filled in Application Form of any in-service Teacher sent to this College will not be entertained directly from Block Education Officers / District Education Officers or from the candidate.**
- The service seniority in case of teachers of elementary schools shall be counted from the date of joining against sanctioned post in Government, Government Aided / Recognized Elementary Schools / date of recognition of schools whichever is later. However, in case of elementary in-service candidates, if the year of passing Graduation is after the date of joining or date of re cognition of school, the service seniority will be counted from the year of passing graduation.
- The teachers from elementary level shall be selected by the Director, Elementary Education, Odisha as per selection criteria. A final list of selected elementary teachers along with their application forms shall be submitted to the Director, TE and SCERT within the stipulated date for admission of the selected in-service teachers in the College.
- Other criteria as decided by the Director, Elementary Education / Secondary Education as the case maybe. State level selection of candidates shall be made on the basis of recommendation made by the Director, Elementary Education / Secondary Education as per the seats reserved for the category.
- No recommendation of unreserved candidates in lieu of SC / ST candidates will be made by the sponsoring Directorates. The list sponsored by the Directorates should not be more than 100% of the earmarked seats for each category.

### **Documents to be submitted at the time of Submission of Application Form and Admission (Fresh Candidates) :**

#### ***All applicants should submit a set of self attested Xerox copy of the following.***

- Money receipt in original for fees for application form as per Information Brochure.
- All Certificates and Mark sheets.
- Equivalency Certificate in case of any Degree obtained from University outside Odisha.
- Certificate of Headmaster of the school to the effect that he / she has passed HSC in Odia medium (in the cases who have passed from Board of Secondary Education, Odisha without Odia as MIL).
- Residential Certificate issued by Tahasildar / Additional Tahasildar.
- Caste Certificate in case of SC, ST and SEBC candidates, by virtue of birth
- PH Certificate in case of PH candidates
- Ex-serviceman Certificate in case of son / daughter / spouse of Ex-serviceman.
- Green Card in case of Green Card Holder
- One recent stamp size coloured photograph to be pasted on the form.
- Conversion of grades if mark sheet carries grades

### **Documents to be submitted at the time of Admission.**

- Admission Fees as per Information Brochure.
- All Certificates and Mark sheets original.
- CLC in original
- Conduct Certificate in original
- Equivalency Certificate in case of any Degree obtained from University outside Odisha.
- Certificate of Headmaster of the school to the effect that he / she has passed HSC in Odia medium (in the cases who have passed from Board of Secondary Education, Odisha without Odia as MIL).
- Residential Certificate issued by Tahasildar / Additional Tahasildar.
- Caste Certificate in case of SC, ST and SEBC candidates, by virtue of birth
- PH Certificate in case of PH candidates
- Ex-serviceman Certificate in case of son / daughter / spouse of Ex-serviceman.
- Green Card in case of Green Card Holder
- Two recent stamp size coloured photograph.
- Migration certificate in case of candidates from other Boards/Universities
- Xerox copy of Aadhaar Card
- Xerox copy First page of Bank PassBook.

### **Documents to be submitted at the time of Admission for In-service Candidates**

All in -service candidates shall submit the Xerox copies of the following documents attested by the Headmasters / Headmistress as mentioned below along with their application forms.

- Admission Fees as per Information Brochure
- Placement Letter
- All Certificates and Mark sheets in original
- Copy of the appointment letter and joining letter
- Copy of the Service Continuance Certificate
- Copy of the first and last page of the Service Book in case of teachers serving in Government / Government aided schools
- Copy of the approved management at the time of appointment of in- service candidates
- Copy of the resolution of Management in case of Non-Government aided recognized schools showing that the appointment has been regularized
- Caste Certificate in case of SC, ST and SEBC candidates, by virtue of birth
- The in-service candidates shall have to submit an affidavit to the effect that he / she shall continue in the school in question, for a period of at least 10 years after completion of his / her B.Ed. training
- Three recent stamp size coloured photographs

***N.B: Xerox Copies of all certificates / mark sheets shall be signed by the candidates in full.***

### **Hostel Facilities:-**

The college provides accommodation for boys and girls (Ladies Hostel) in hostels inside the college campus. The college has two hostel for Boys and one Hostel for Ladies. Admission into hostels shall be made on the basis of merit only as shall be determined for the admission into the college.

A student selected for admission into hostels, shall submit at the time of admission, an undertaking duly countersigned by parents and local guardian to the effect that he/she shall abide by the rules of the college and hostel and pay the prescribed fees in time.

### **Attendance**

No student shall be promoted to next higher semester unless he/she attends a minimum of 80% attendance in theory, practical, tutorial & seminar classes taken separately in each subject in each semester and 90% in Field assignment.

**Decision For Admission**

Admission into the college cannot be claimed as a matter of right. The Principal reserves the right to deny admission to a candidate if he is not satisfied with the conduct of the applicant and or information provided by him/her.

**Change In Rules**

The rules/information given herein is subject to change from time to time.

**Authority**

In case of dispute on any matter, the interpretation and decision of the Principal, Rajendra College (Auto), Balangir shall be final and binding.

Sd/-  
**(Sri Binay Kumar Jena)**  
Principal (I/C)  
Rajendra Autonomous College, Balangir

**RAJENDRA COLLEGE AUTONOMOUS, BALANGIR****APPLICATION FOR ADMISSION TO 2 YEAR B.ED COURSE 2019-21**

**TO BE FILLED IN BY THE CANDIDATE IN HIS/HER OWN HANDWRITING  
PUT(✓) MARK IN APPROPRIATE BOXES AS APPLICABLE**

*Paste here  
self attested  
photograph*

1. Discipline: - Arts  Science   
 2. Category: - General  OBC/SEBC  SC  ST   
 (Special Reserved) PH  OOT  Ex-servicemen  Green Card

3. Name of Candidate (in Capital Letters) :- \_\_\_\_\_

4. Name of Father/Spouse/Guardian:- \_\_\_\_\_

5. Name of the Mother:- \_\_\_\_\_

6. Date of Birth       7. Sex:-Male  Female  8. Marital Status: - Married  Unmarried

9. Address for Correspondence:-

Present Address		Permanent Address	
At-		At-	
VIA-		VIA-	
Po-		Po-	
District-	Pin:-	District-	Pin:-
Mobile No:-			
E-mail ID-			

10. School Subjects at Graduation Level:- Hons \_\_\_\_\_ Elective/ Pass \_\_\_\_\_

11. Academic Qualification

Name of the Examination	Board /University	Year of passing	Maximum Marks	Marks Secured	%age of marks	SUBJECTS
HSC						
+2 SCI/ARTS						
+3 SCI/ARTS						

12. Hostel :- Yes  No

**DECLARATION**

I do hereby declare that (i) the particulars furnished by me in the application form are true and (ii) if at any point of time any of the information/documents supplied by me are found incorrect I shall be legally responsible for it and my candidature for admission/admission shall be cancelled.

Date:-

Place:-

Full Signature of the Applicant

**FOR OFFICE USE ONLY**

INDEX NO:-	<input type="text"/>	ASSESSMENT POINT	<input type="text"/>	ROLL NO	<input type="text"/>
DD NO/Date:-	<input type="text"/>	AMT	<input type="text"/>	ADM. FEES	<input type="text"/>
Signature of the Assessing officer			Signature of the Verifying Officer		